

OBJECTIVE

To obtain an instructional leadership position at Erickson Elementary School that allows me to utilize my experience to help create a successful, productive learning environment for all students and staff.

EDUCATION

Eastern Illinois University, Charleston, IL

Educational Specialist Degree, Educational Leadership, Cumulative GPA 4.0
Superintendent Endorsement

Bradley University, Peoria, IL

Master of Arts, Leadership in Educational Administration, Cumulative GPA 4.0
Illinois Type 75 Certificate

Aurora University, Aurora, IL

Accredited in Gifted Education

Eastern Illinois University, Charleston, IL

Bachelor of Arts, Elementary Education, Cumulative GPA 3.6
Illinois Type 03 Certificate

Illinois Central College, East Peoria, IL

Associates of Arts, Elementary Education, Cumulative GPA 3.8

ADMINISTRATIVE EXPERIENCE

Bloomington School District #13, Bloomington, IL

Erickson Elementary School, Principal, 2013-present (K-5 building, 480 students)

- Principal of Erickson Elementary School

Ball-Chatham Community Unit School District #5, Chatham, Illinois

Glenwood Middle School, Assistant Principal, 2011-present (7-8 building, 700 students)

- Led the development and implementation of WIN (What I Need) intervention and enrichment period
- Track student data and lead quarterly WIN drafts to ensure student needs are best being met
- Collaborate with PLC and grade level teams on a weekly basis to discuss instructional and student needs
- Provide instructional feedback via regular drop-ins and formal evaluations to over 70 certified staff members on a regular basis
- Lead the Universal PBIS team as an internal coach to analyze and address discipline data to create a safe and productive environment for students and staff
- Developed the building's master schedule
- Facilitate WIN, PBIS, and other team meetings on a weekly basis during the district's professional development hour
- Serve as the building coordinator for 504 plans, ELL, and special education
- Maintain visibility throughout the halls and in the classrooms on a regular basis to ensure a productive learning environment for all
- Responsible for developing a school handbook committee and leading the annual updates
- Supervise athletic events and attend community district events in support of the district

Taylorville Community Unit School District #3, Taylorville, Illinois

South Elementary School, Principal, 2009 – 2011 (K-5 building, 300 students)
West Elementary School, Principal, 2006 – 2009 (K-5 building, 300 students)

- Presented at the 2010 IASB Conference in Chicago on Response to Intervention (Rtl)
- Chair of the Response to Intervention committee that wrote the district's Rtl plan
- Analyzed the district budget and assisted in the creation of financial dashboards and the district's community newsletter
- Implemented a new web-based substitute finder program used by district administrators
- Analyzed achievement data to determine instructional focus areas and tracked growth by reviewing assessment and progress monitoring data
- Collaborated with teachers and grade level teams to research and determine best practices to address student deficit areas
- Researched and analyzed district achievement scores and created a presentation for the Board of Education with recommendations for improving overall district scores
- Initiated a Guest Reader Week inviting community members to read to classes based on character education traits
- Created a school-wide self-manager program to promote positive student behavior
- Attended numerous Gretchen Courtney and reading workshops with teams of teachers to bring back ideas and strategies to improve overall reading instruction in the building and district
- Presented differentiated instruction techniques for teachers to utilize in their classrooms to ensure all student needs were being addressed
- Served as the district coordinator for the Camp-Care-A-Lot Program
- Created a monthly podcast parent newsletter to keep parents involved and informed

TEACHING EXPERIENCE

Dunlap Community Unit School District #323, Dunlap, Illinois
Ridgeview Elementary School, 4th Grade Teacher, 2001-2006

- Created and implemented a school wide character education program
- Developed a school wide Guest Reader Program related to character education to promote literacy and strong character traits
- Participated on the district curriculum mapping committee to align and improve the district curriculum
- Worked as the administrative assistant/lead teacher for the summer school program
- Differentiated instruction to meet the needs of all types of learners
- Integrated technology as a teaching tool within the classroom
- Developed units based on understanding by design
- Participated in the editing and production of the school's weekly TV news broadcast
- Supervised morning duty daily for grades 3-5
- Oversaw the planning and implementation of Guest Reader Week
- Responsible for administrative duties in the absence of the principal
- Served as a member of the Student Support Team & School Improvement Team
- Received the Ameren-Cilco Grant

Peoria Public School District #150, Peoria, Illinois
Kellar Primary School, 4th Grade Teacher, 1999-2001

- Designed a classroom website and trained other teachers on how to develop classroom websites
- Created a classroom management plan that developed into a grade wide program
- Maintained a classroom website primarily to facilitate parent-teacher communication

- Addressed different learning styles and intelligences throughout each lesson
- Presented units focused on the needs of the gifted student
- Utilized a variety of cooperative learning strategies to promote student success

HONORS & EXTRACURRICULAR ACTIVITIES

- 2010 IASB Conference Presenter on RtI
- Optimist Club Member 2009-present
- Salvation Army, Tree of Lights Volunteer, 2004-2006
- IHSA Basketball Official, 1996-2011
- Dunlap Assistant Boys Varsity Basketball Coach, 2001-2003
- Dunlap Freshman Boys Basketball Coach, 2000-2001