

Erickson Elementary PTO

FUND RAISING ACTIVITIES:

Membership and Directory:

An Erickson PTO volunteer collects membership dues and directory permission slips at the time of registration from Erickson Elementary School families and teachers. In addition, submits funds to the Treasurer along with a full accounting of payments received and coordinates the creation and distribution of the annually published phone directory provided to each membership family.

Curriculum Night and Portfolio Night (Hospitality):

One to three Erickson PTO volunteers coordinate the donation and distribution of baked goods and refreshments to students and parents during Erickson's scheduled Curriculum Night and Portfolio Night. Donations for the Erickson PTO are solicited at these two scheduled Erickson Elementary School events.

Shop and Share Programs with local retailers, etc.:

An Erickson PTO volunteer coordinates the participation of a variety of "shop and share" type programs with retailers that have decided to partner with other companies to support local schools and the education of our youth. Since the list of new merchants participating in these types of "shop and share" programs keeps growing, the list that Erickson PTO may participate with may change from time to time. Approximately 1-2 volunteers to establish relationships with merchants. Volunteer needs and responsibilities may change from time to time, depending on the requirements to participant in these types of programs.

Food Labels/Box Tops:

An Erickson PTO volunteer organizes the collection and submission of box tops and other food labels throughout the school year with companies that have decided to support local schools and the education of our youth.

Book Fair:

One to three volunteers coordinate the sale and distribution of books either ordered or directly purchased at the "book fair" held on school grounds. A great selection of books will be available for purchase. This fundraiser will occur in both early fall and late spring.

Entertainment Books:

One to two volunteers coordinate the sale and distribution of coupon books purchased through the PTO. These books offer excellent discounts for local restaurants, stores, etc. This fundraiser will occur in early fall.

Gift Wrap:

One to three volunteers coordinate the sale and distribution of gift wrap offered through a third party vendor such as Sally Foster, American Greetings, etc. through the PTO. This fundraiser will occur in early Fall.

Manna Gift Card Program:

One volunteer coordinates the sale and distribution of gift cards/certificates offered through The Manna Express scrip program to over 200 local and nationwide grocery, retail, restaurants, gas stations, specialty stores provided to the PTO at discount rates from full face value. This fundraiser occurs several months throughout the school year.

Market Day:

Multiple volunteers help with the sale and distribution of quality fresh and frozen food products offered through Market Day. This fundraiser will occur each month during the school year.

Spirit Wear:

One volunteer coordinates the sale and distribution of clothing offered by a third party vendor with Erickson School colors and/or mascot located on it. This fundraiser will occur once a year.

SPONSORED PROGRAMS:

All of these activities are intended to foster a sense of community among families and faculty.

Organizing Volunteers for Erickson Elementary School Activities:

Volunteers are needed to coordinate and participate in the following:

Run the Erickson Elementary School Store

Coordinate the collating, stapling, counting of the Erickson Elementary Express newsletter sent home to all Erickson families each Thursday

Update the school signage of upcoming school events

Assist school staff in the execution of the district hearing and vision screening

Assist school staff on picture day

Adults reading to kids activities

Assist in Library returning books to the shelf

Assist in displaying are around the building

Hot Lunch/Hot Lunch Coordinators:

Several volunteers participate in many ways to provide hot lunch services to students in first through fifth grades. Hot Lunches are provided on Wednesday during the school year.

Hot Lunch Chairperson researches potential vendors; makes vendor selection and lunch menu.

Approximately 8 Counters with one lead will be needed to coordinate orders per session. These volunteers will separate orders by class, alphabetize, input the information into a computer program divided by sheets & hot lunch date, check for accuracy and tally items.

Hot Lunch Volunteer Coordinator works to organize approximately 10 volunteers to serve lunches. Volunteers will set up stations in the lunchroom and serve lunches to students.

School Supplies:

One volunteer coordinates the sale and distribution of school supply kits needed for each classroom as a service to busy parents. The kits are sold in the spring and distributed on Information Day.

Appreciation:

A volunteer coordinates approximately 14 volunteers to coordinate, set up and serve the appreciation luncheon which will occur the second week of May during Teacher Appreciation Week at Erickson Elementary School.

Field Day:

Two volunteers work together to coordinate approximately 30 volunteers to assist on Field Day. Field Day is a fun day of outdoor games and other activities at the end of the school year. The day includes providing water, snacks, lunch, game set up, and coordinating volunteers to assist with the games. Field Day is coordinated with the Physical Education Department.

Family Nights:

One volunteer coordinates a family fun night throughout the year. Current family activities include: Pumpkin Carving, Movie Night, Fun Fair, and Bingo. This list of activities may change from time to time.

Fifth Grade Picnic

A Volunteer coordinates the donation of food and drinks for the graduating 5th grade class each year to have a picnic.

Holiday Gift Corner:

One or Two Volunteers coordinate the opportunity for students to purchase inexpensive gifts for their families for the holiday season. The Coordinators work with approximately 20 volunteers to help inventory, set up display tables, price items, help students make their selections and act as cashier.

Room Parents:

Erickson PTO provides students with three parties each year (Halloween, winter and Valentine's Day) which consists of food and refreshments, crafts and games.

Each grade has a Head Parent for the Grade to coordinate the Head Room Parents and each room has a Head Room Parent. The Head Grade and Room Parents plan parties, budget party money, contact other parents to delegate party duties. Room Parents should attend party planning meetings and follow through on party duties as assigned.

Scholarship Committee:

Erickson PTO will provide a \$750 merit scholarship each year to a graduating senior who has attended Erickson Elementary School and who is planning to attend college or trade school. A scholarship committee made up of five volunteers, 2 teacher representatives, and the Vice President of Erickson PTO will review the applications sent to Erickson Elementary PTO and score each one based on the following categories: future aspirations, autobiography, and letters of recommendation, academic scores, high school activities, community activities, and work experience.

Mitten Tree:

One volunteer coordinates the Mitten Tree. The tree is set up in the front hallway for students to donate mittens, hats and scarves. The mittens/hats/scarves collected each year go to help underprivileged children. The coordinator delivers the mittens/hats/scarves to the appropriate organization.

Thanksgiving Feast:

Several Volunteers work together to hosts a Thanksgiving Feast for the entire school community and special guests from the Bloomingdale community. Responsibilities include the coordination of food either through funds donated or food donated, coordination of volunteers (20 – 30) to set up, serve and clean up the lunch. In addition, each grade participates by performing, making placemats, or leading activities.

Thanksgiving Book Drive:

Erickson PTO plans to help teachers and children of Indian descent each year by collecting slightly used books and sending them to Indian Reservation schools. One volunteer is needed to box donated books for mailing.

Accelerated Reader Store:

A volunteer coordinates the award and incentive program for students who earn points by participating in special elective reading and writing programs offered by Erickson Elementary School. Responsibilities include purchase and distribution of prizes the children can choose with the points they have earned.

ACTIVITIES FUNDED BY PTO:

Accelerated Reader Night Out - Award and incentive program for students who have participated in special elective reading and writing programs offered by Erickson Elementary School.

Eagle Award - Children in grades K-5 vote on their favorite books. Several books are chosen for each grade level and are awarded an Eagle Award. Several copies of each book are made available for the children to read and to take tests on.

Kids in Need - Erickson PTO provides funds to the social worker at Erickson Elementary to assist specific students with the Book Fair, and Holiday Gift Corner.

Lorado Taft - Erickson PTO contributes to a nature education trip for 5th grade students each year.

No Lunch - PTO provides pre-packaged food items in case a particular student does not have a lunch on a particular day.

Service Workers/Peer Mediation Party - Year-end party for fifth graders who were service workers or peer mediators.

International Month/Writer's Month Activities - Each classroom at Erickson Elementary school learns about a foreign country or has a Writers Fair, alternating each year. PTO provides funding for classroom activities.

Assemblies - Erickson PTO provides funding for assemblies for the enrichment of the students at Erickson Elementary School each year. The content of the assembly may change from year to year based on requests from Erickson Elementary Administration.