

## **Citizen Requests and Comments at Board Meetings**

Citizens wishing to comment should sign in upon entering the meeting on the meeting sign-in sheet. Citizens may speak for up to five (5) minutes each. If you share a concern with a group, please choose a spokesperson in the interests of time.

Many concerns are most efficiently handled through the District 13 Administration Office.

Call 630-893-9590 between 8 a.m. and 4:30 p.m. and ask to speak with the Board Secretary, Kathy Ogden. Mrs. Ogden will be able to direct your inquiry or issue to the appropriate party.

If you cannot attend a Board of Education meeting, please feel free to share your comment or concern in writing to the above address. Your letter will be forwarded to the entire Board of Education and/or other appropriate parties as you request.



## **How often are Board meetings held?**

Board meetings are held the fourth Monday of each month except for December, March, and May when the Board meets the second Monday in December, and the third Monday in March and May.

## **2011-2012 Board of Education Meeting Schedule**

Meetings will be held at the District Office, 164 S. Euclid Avenue, Bloomingdale, Illinois 60108, and begin at 7:00 p.m.

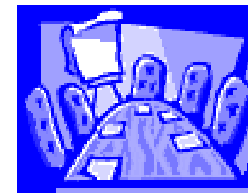


May 23, 2011  
June 27, 2011  
July 25, 2011 (cancelled)  
August 22, 2011  
September 26, 2011  
October 24, 2011  
November 28, 2011  
December 12, 2011\*\*  
January 23, 2012  
February 27, 2012  
March 19, 2012\*  
April 23, 2012  
May 21, 2012\*  
June 25, 2012  
July 23, 2012

**BLOOMINGDALE  
ELEMENTARY DISTRICT NO. 13**

**BOARD OF EDUCATION**

**Welcomes You.**



164 S. Euclid Ave.  
Bloomingdale, IL 60108

630-893-9590  
630-893-1818 (fax)  
www.sd13.org

The District 13 Board of Education welcomes your interest and participation. Open lines of communication are vital for us in providing a positive educational experience for the students who learn in our classrooms each day.

Attending school board meetings is also one way to keep informed about educational issues that shape the future of our children.

The Board welcomes your questions and comment about its activities and decisions. Our goal is to provide the best possible environment to help students grow and develop to become successful young adults and lifelong learners.

### **What is the role of the Board of Education?**

The Board of Education is composed of seven members elected by the community. School Board members serve a four-year term without compensation.

### **The Board of Education is responsible for:**

- defining the school district philosophy for our comprehensive education program
- establishing goals and objectives to achieve that philosophy
- adopting policies for the daily operation of the District
- evaluating the progress and effectiveness of District programs and policies

- developing and presenting a budget consistent with educational needs and community resources
- appointing a superintendent to manage the budget, supervise the staff and students, and make recommendations on operation of the school system.

### **What happens at a Board Meeting:**

#### **Typical Agenda:**

- Call to Order
- Roll Call
- Consent Agenda
- Superintendent's Report
- Citizen's Request to Board
- Board Report and Requests
- Freedom of Information Act Request
- Action Items—items on which the Board will vote to take action
- Discussion Items—items which the Board will discuss in preparation for action at future meetings
- Topic(s) for Future Agendas
- Closed Session (if needed)
- Adjournment

### **How can I follow along as the Board conducts its business at meetings?**

Meeting agendas are available to visitors. Other reports and documents are usually available upon request.

### **When I have a concern, whom should I contact before contacting the Board of Education?**

If you have a student concern, you should first contact the teacher. If you have a school, staff, or similar concern, you should first contact the principal. If you have a district or similar level concern, you should first contact the superintendent.



### **How do I contact the Board of Education?**

The Board of Education welcomes public comment. Any citizen wishing to address the Board may speak at the Board of Education meeting as part of "Citizen's Request to Board."

Or, you can submit concerns in writing to:

Board of Education  
Bloomington School district 13  
164 S. Euclid Ave.  
Bloomington, IL 60108

Or by email to:

[kogden@sd13.org](mailto:kogden@sd13.org)  
Board of Education Secretary, Kathy Ogden