

BLOOMINGDALE SCHOOL DISTRICT 13

June 2, 2014

TO: Board of Education
Dr. Jon Bartelt, Superintendent

FROM: Mr. Adam Parisi, Director of Finance

RE: ***Pre-authorization of Summer Bills***

Since the July Board Meeting has been cancelled and we are expecting some major bills to come due prior to the August 25th Board Meeting, we are requesting authorization to pay bills in a timely manner during the summer months. This will prevent the District from incurring any interest charges, penalties or discontinuation of service.

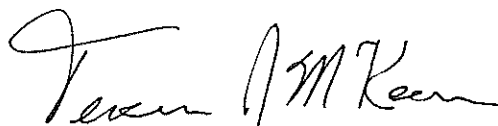
We are requesting authorization for the following:

- All payroll, liabilities and insurance
- All approved construction projects, technology, furniture and equipment
- All utility bills

- American Express credit cards
- Annual renewal of membership dues
- Attorney Fees
- Audit fees
- BMO Harris credit cards
- Copier and file management leases
- JP Morgan Chase credit cards
- Special Education tuition payments

- Other ordinary expenses that may come due prior to the August 25th Board Meeting

The Board of Education of Bloomingdale School District 13 authorizes the Director of Finance to issue payments for major bills and usual and ordinary payments that come due prior to August 25th.



Board President